



Sample Submission Form for Regulated Products

[Pharmaceutical (New Drug/Generic/API), Finished Product OTC (Antimicrobial, Sunscreen, Actives), Raw materials/components (Drugs), Dietary Supplements, Water/environmental samples (Drug or OTC product components)]

Customer Information				Date Submitted:		
Company Name:				Billing Contact (if different):		
Report Results To:				Street Address:		
Street Address:				City, State, Zip:		
City, State, Zip:				Phone #:		
Phone #:				Purchase Order # (if applicable):		
Please check option(s) for receiving results (electronic documents will be in Adobe Acrobat (PDF) format).						
Fax to:						
Email to:				* Conduct of regulated study? <input type="checkbox"/> GLP <input type="checkbox"/> GMP <input type="checkbox"/> Other _____		
Q Labs Proposal # (if applicable):				Is this product filed for NDA or ANDA (or IND)? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Turnaround time requested: <input type="checkbox"/> Routine <input type="checkbox"/> Rush				Is this a Research and Development project? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Sample #	Sample ID	Active	Test Name	Method (if client method, include version)	Has the method been validated? Yes or No	Specifications
1						
2						
3						
4						
5						
6						
7						
8						
9						
Special Instructions:				Authorizing Signature		
Completed and signed sample submission form indicates agreement with Q Laboratories terms and conditions and authorizes Q Laboratories to perform the requested tests. After testing is complete, samples will be placed into appropriate storage (e.g., refrigerator, freezer, dry storage) and held for a minimum of 30 days before discarded, unless otherwise dictated by the client.						
Return sample(s) to client? <input type="checkbox"/> Yes <input type="checkbox"/> No		Q Labs Use only:		QL Reference # _____		Date Received _____

* A minimum charge of \$250.00 may be assessed to conduct an Out of Specification/Microbiological Deviation investigation for each non-Research and Development product that does not meet specification.



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• Phone: (513) 471-1300

• Fax: (513) 471-5600

• www.QLABORATORIES.com

• Email: office@qlaboratories.com

Sample #	Sample ID	Active	Test Name	Method (if client method, include version)	Has the method been validated? Yes or No	Specifications
10						
11						
12						
13						
14						
15						
16						
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24						
25						
26						
27						
28						
29						
30						
31						

Q Labs Use only: **QL Reference #** _____ **Date Received** _____

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